

PROTECTION OF YOUR PERSONAL DATA

This privacy statement provides information about the processing and the protection of your personal data

1. Introduction

The European Union Agency for the Operational Management of Large-Scale IT Systems in the Area of Freedom, Security and Justice (hereafter, 'eu-LISA') is committed to protecting your personal data and to respecting your privacy. eu-LISA collects and further processes personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data

The information in relation to processing operation for the Transparency Register of eu-LISA undertaken by the Internal Audit Capability function of the Agency (hereinafter referred to as "IAC") is presented below.

2. Why and how do we process your personal data?

IAC collects and uses your personal information to be included in the Transparency Register of eu-LISA that is available for consultation on the website of the Agency. Processing of personal data is done with the objective of ensuring transparency, proportionality, equal treatment and non-discrimination towards all prospective economic operators and in line with the provisions in the Decision of the Executive Director of eu-LISA number 63 of 09.08.2022 on the establishment of the Transparency Register of eu-LISA (hereinafter referred to as the "Decision LISA 2022-63"), the Decision No 2020-405 of 23.12.2020 by the Management Board of eu-LISA on the implementing rules on the prevention and management of conflicts of interest of the staff members (hereinafter referred to as the "Decision No 2020-405") and in particular Article 4 thereof, and Decision of the Management Board No 2019-198 REV1 of 28 August 2019 establishing the Financial Rules of the European Union Agency for the Operational Management of Large-Scale IT Systems in the Area of Freedom, Security and Justice (hereinafter referred to as the "Agency's Financial Rules") and in particular Chapter 8 thereof.

The information published on eu-LISA website will contain only the Record ID, the date, location and type of meeting/contact, the role of the eu-LISA representative and the name of the economic operator (legal person name only).

The name of the economic operator and of the other participants, the name of the Reporting Form creator, the date of creation of the Reporting Form and the requestor of the meeting/contact will be available only internally in the Reporting Form.

Your personal data will *not* be used for any automated decision-making, including profiling.

The personal data processed may be reused for the purpose of procedures before the EU Courts, national courts, the European Ombudsman or the European Court of Auditors.

3. On what legal ground(s) do we process your personal data

We process your personal data, because:

(a) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body;

- Processing of personal data is done with the objective of ensuring transparency, proportionality, equal treatment and non-discrimination towards all prospective economic operators and in line with the provisions in Decision 2022-63, Decision No 2020-405 and in particular Article 4 thereof, and the Agency's Financial Rules and in particular Chapter 8 thereof
- Articles 24 and 34 of Regulation (EU) 2018/1726 of the European Parliament and of the Council of 14 November 2018 on the European Union Agency for the Operational Management of Large-Scale IT Systems in the Area of Freedom, Security and Justice (eu-LISA), and amending Regulation (EC) No 1987/2006 and Council Decision 2007/533/JHA and repealing Regulation (EU) No 1077/2011 (hereinafter referred to as the "eu-LISA Regulation");

(b) processing is necessary for compliance with a legal obligation to which the controller is subject;

- Chapter 8 of the Agency's Financial Rules
- Article 4 of the Decision No 2020-405
- Decision of the Executive Director of the Agency of 21 October 2021 on the Selection of industry presentations for the eu-LISA Industry Roundtable events.

4. Which personal data do we collect and further process?

In order to carry out this processing operation, the IAC collects the following categories of personal data:

In the Reporting Form:

- Record ID
- Name of Reporting Form creator
- Date or creation of the Reporting Form
- Type of meeting/contact
- Date of the meeting/contact
- Location of meeting/event
- Requestor of the meeting/contact
- Role of eu-LISA representative
- Name of the economic operator
- Role of participating economic operator
- Name of participants

In the Transparency Register:

- Record ID
- Date of meeting/contact
- Type of event (meeting/contact)
- Location of meeting/contact
- eu-LISA representative (role)
- Name of the economic operator.

The provision of personal data is required for the meeting/contact with eu-LISA representative to take place.

5. How long do we keep your personal data?

eu-LISA only keeps your personal data for the time necessary to fulfil the purpose of collection or further processing.

The information on the Transparency Register will remain published on eu-LISA's website for a period of two (2) years from the date of publication. The Reporting form with the complete details of the meeting/contact will be kept for a total of two (2) years from the date of the Reporting Form, unless a longer retention period is necessary due to a follow-up procedure (e.g. audit, court procedure or a complaint to the European Ombudsman).

The information contained in the Transparency Register and in the Reporting Form shall be deleted after the above-mentioned retention periods.

6. Who has access to your personal data and to whom is it disclosed?

Access to your personal data is provided to eu-LISA staff responsible for carrying out this processing operation and to authorised staff according to the "need to know" principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

The information we collect will not be given to any third party, except to the extent and for the purpose the Agency may be required to do so by law.

7. What are your rights and how can you exercise them?

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.

You have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Article 5(1)(a).

You can exercise your rights by contacting the Data Controller, or in case of conflict, the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor (edps@edps.europa.eu).

8. Contact information

- The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, the IAC (IAC@eulisa.europa.eu).

- The Data Protection Officer of eu-LISA

You may contact the Data Protection Officer (dpo@eulisa.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- The European Data Protection Supervisor (EDPS)

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under

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Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.